

**MINUTES**  
**BOARD OF EDUCATION**  
**PUBLIC MEETING**  
**School Board Office**  
**3143 Jacklin Road**  
**May 28, 2019 – 7:00 p.m.**

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TRUSTEES: Ravi Parmar, Board Chair                      Dianna Seaton, Vice-Chair  
Bob Beckett    Wendy Hobbs  
Bob Phillips    Margot Swinburnson  
Allison Watson

STAFF: Scott Stinson, Superintendent  
Harold Cull, Secretary-Treasurer  
Stephanie Hedley-Smith, Associate Superintendent  
Dave Strange, Associate Superintendent  
Paul Block, Associate Superintendent  
Windy Beadall, A/Associate Superintendent

REGRETS: Dan Haley, Executive Director, Human Resources

SECRETARY: Joanne Kimm

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There were 25 people in attendance.

**1. CALL TO ORDER**

The meeting was called to order at 7:04 p.m. It was suspended to allow for the Education Committee of the Whole at 9:40 p.m. It reconvened at 9:57 p.m.

Ravi Parmar acknowledged the traditional territories of the First Nations.

**2. AGENDA**

2.1 Call for amendments and additional items

Item 5.4 (student trip application) was moved to 5.1

86. MOVED Margot Swinburnson/Bob Beckett

That the Board of Education of School District 62 (Sooke) adopt the agenda of May 28, 2019 as amended.

CARRIED

### 3. MINUTES

#### 3.1 Call for amendments to minutes

87. MOVED Margot Swinburnson/Bob Beckett  
That the Board of Education of School District 62 (Sooke) adopt the minutes of the April 23, 2019 meeting as presented.  
CARRIED

### 4. INFORMATIONAL ITEMS AND ANNOUNCEMENTS

There were no informational items presented.

### 5. EDUCATIONAL PRESENTATIONS

#### 5.1 Student Exchange Trip to Shoreline, Washington – June 25-28, 2019– Belmont Secondary School – Boys’ Football Team– Alexis Sanschagrin

Alexis Sanschagrin presented the student exchange trip to Shoreline, Washington.

88. MOVED Margot Swinburnson/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) approve the Belmont Secondary School Boys’ Football Team trip to Shoreline, Washington from June 25-28, 2019, subject to the oversight and direction of the Superintendent’s office.  
CARRIED

#### 5.2 Cindy Andrew/Karen DeCicco – Comprehensive School Health

Cindy Andrew, Healthy Schools Project Lead, and Karen DeCicco, Principal, Crystal View Elementary School, presented an overview of the Comprehensive School Health program and its benefits to students, staff, and community.

#### 5.3 Laura Schwertfeger, District Principal, International Program

Laura Schwertfeger, District Principal, International Program and ELL, and Amber O’Quinn, District VicePrincipal, International Program and ELL provided an overview of the International Student program and ELL student program.

#### 5.4 Mike Bobbitt, A/Principal, Royal Bay Secondary

Mike Bobbitt, A/Principal and Dante Di Ponio, teacher, gave an overview of Royal Bay Secondary’s vision, and the development and significance of the school’s crest.

### 5 CORRESPONDENCE & DELEGATIONS

#### 6.1 Correspondence

The following correspondence was presented to the Board:

- a) Coalition of Child Care Advocates of BC

89. MOVED Margot Swinburnson/Bob Phillips  
That the Coalition of Child Care Advocates be asked to present to a future Board meeting regarding the correspondence.  
CARRIED

90. MOVED Margot Swinburnson/Bob Phillips  
That the Board of Education of School District 62 (Sooke) accept the correspondence as presented.  
CARRIED

6.2 Standing Delegations (STA, CUPE, PVP, SPEAC, CPF, Students) – 5 minutes each

STA – Jennifer Anderson

It was announced that Jennifer has been elected as the new STA President. She asked that the cuts to Library Assistants be held off, and mentioned that local bargaining was completed.

CUPE – Amber Leonard

Amber announced that some CUPE bursaries were given out to deserving grade 12 students of Local 459 members. She also mentioned upcoming community events.

PVP – Karen DeCicco

Karen gave an overview of events throughout various schools in the District.

SPEAC – No Report

CPF – Cendra Beaton

Cendra gave an overview of events throughout the District.

6.3 Public Delegations

There were no public delegations.

**7. FINANCE, FACILITIES AND SERVICES**

7.1 Report on the Resources Committee – Meeting of May 14, 2019

The report from the Resource Committee was presented.

91. MOVED Dianna Seaton/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) approve the International Program's tuition fee increase to \$13,500 for the 20/21 school year.

CARRIED

92. MOVED Dianna Seaton/Allison Watson

That the Board of Education of School District 62 (Sooke) approve the International Program's monthly homestay fee increase to \$925 for the 20/21 school year.

CARRIED

The Board discussed a request to submit a grant application to access childcare space funding, using Saseenos as a location for a childcare site. Staff were directed to contact the Sooke municipality.

The Board then proceeded to discuss the Transportation Safety Committee report, as part of the Resource Committee's report to the Board.

93. MOVED Wendy Hobbs/Allison Watson  
That the Board of Education support the recommendation of the Transportation Safety Committee, pending costs associated with the recommendations, and ask staff to bring back those costs to a future meeting.  
CARRIED
94. MOVED Wendy Hobbs/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) direct staff to reinstate the Transportation Committee and have it meet in September.
- 94a. MOVED Margot Swinburnson/Allison Watson  
That District staff be directed to place the motion “That the Board reinstate the Transportation Committee and have it meet in September” on the June 25 Board meeting agenda.  
CARRIED
95. MOVED Allison Watson/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) receive the report from the Resources Committee meeting of May 14, 2019.  
CARRIED

7.2 Proposed 19/20 Annual Budget Bylaw

An overview of the proposed 19/20 annual budget was presented.

96. MOVED Wendy Hobbs/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) suspend the standing orders and go into Committee of the Whole for agenda item 7.2 to allow members of the public to speak a total of one time per-person for 2 minutes, for a total of 15 minutes.  
CARRIED (unanimously)

**Jennifer Anderson, STA**

Jennifer spoke about the \$500,000 cut to Student Support Services. She indicated that she was told that the funds were never spent; therefore, they were cut.

**Sheila Martin, Youth and Family Councillor, Library Assistant**

Sheila mentioned the goal of a Library Assistant is to help everyone find resources. Library Assistants maintain collections, repair, man the circulation desk, and take student book requests, among other duties.

**Trudy Court, Library Assistant**

Trudy said that it is critical that there are libraries in communities and schools. They are the “person in the room” for students, giving them a safe environment.

**Cendra Beaton**

Cendra said that students should be the priority. She indicated page 7 of the budget document, under the “bad debt” section – she would like the details about the bad debt publicized.

**Maggie Clark**

Maggie asked about the unspent \$500,000 for Student Support Services. She added it is important to know why the money was not spent. There is a problem in recruitment and retention of EAs. That money could be spent to increase time for people on-site. It is difficult for some colleagues to come to work due to the amount of stress. There is increased violence and the District should advertise, train, and maintain staff.

**Marilyn Jane, Library Assistant**

Marilyn passed around a letter that all the Library Assistants signed. She mentioned that to acquire benefits, Library Assistants need to work 17.5 hours. Anything less than 17.5 hours means benefits will be lost.

**Evelyn Hall, Library Assistant**

Evelyn indicated that a lot of at-risk students have come into the library to feel safe. Librarians just got hours back, more students are reading (some students can't read), so it is important to maintain a safe environment for students.

97. **MOVED Wendy Hobbs/Bob Beckett**

That the Board of Education of School District 62 (Sooke) reconvene to the public meeting.

CARRIED

98. **MOVED Bob Phillips/Margot Swinburnson**

That the 2019/20 Annual Budget Bylaw, specifying a total budget of \$143,059,683 be given second and third readings.

CARRIED (1 opposed)

7.3 **18/19 Financial Forecast – Proposed Spending Plan**

Staff provided the Board with information regarding the proposed spending plan for the remainder of the year and the impact the plan will have on the Accumulated Reserve.

99. **MOVED Margot Swinburnson/Dianna Seaton**

That the Board of Education of School District 62 (Sooke) rescind motion #49, that the Board of Education of School District 62 (Sooke) approve the use of the 18/19 budget excess of revenue over expenditures to fund the additional space required for the 19/20 school year.

CARRIED

100. **MOVED Margot Swinburnson/Bob Phillips**

That the Board of Education of School District 62 (Sooke) approve the use of Local Capital funds and 18/19 budget excess of revenue over expenditures to fund the additional space required for the 19/20 school year.

CARRIED

7.4 **School Site Acquisition Charges (SSAC) Bylaw 2019-01**

An overview of the SSAC process was given to the Board. A number of local municipalities have reached out with support of the proposed, updated SSAC bylaw.

101. **MOVED Wendy Hobbs/Margot Swinburnson**

That the School Site Acquisition Charges Bylaw 2019-01 be given first reading.

CARRIED

**8. EDUCATION PROGRAM**

8.1 **Report on the Education-Policy Committee – Meeting of May 7, 2019**

The report from the Education-Policy Committee was presented.

102. MOVED Bob Phillips/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) approve BAA course Golf Skills 11B.  
CARRIED

103. MOVED Bob Phillips/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) approve BAA course Marketing 12.  
CARRIED

104. MOVED Bob Phillips/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) approve BAA course Physical Health  
and Recreation 11.  
CARRIED

105. MOVED Bob Phillips/Margot Swinburnson  
That given the required notice of motion has been served, the Board of Education of School  
District 62 (Sooke) approve Policy and Regulations E-532 "Impairing Substances in the  
Workplace" and include it within the District Policy Manual.  
CARRIED

106. MOVED Bob Phillips/Allison Watson  
That the Board of Education of School District 62 (Sooke) receive the report from the  
Education-Policy Committee meeting of May 7, 2019.  
CARRIED

8.2 Report on the Aboriginal Education Council – Meeting of May 15, 2019  
Dianna Seaton presented the report of the Aboriginal Education Council meeting.

## 9. STUDENTS

No student issues were discussed.

## 10. FOUNDATIONS & GOVERNANCE

10.1 BCSTA Annual General Meeting Update  
An overview of the BCSTA AGM was presented.

10.2 Victoria Family Court Youth Justice Committee Meeting  
Margot Swinburnson spoke about the Committee meeting. The last meeting of the year will be on  
June 13, 2019.

107. MOVED Margot Swinburnson/Dianna Seaton  
That the Board of Education for School District 62 write a letter to the Chair of the  
Capital Regional District, in support for the work being done by the Victoria Family  
Court Youth Justice Committee in our community.  
CARRIED

10.3 BC Budget Consultation, Public Hearing June 10, 2019, 8:45 to 4:00, City of Colwood, Council  
Chambers  
Ravi Parmar mentioned the upcoming public hearing on June 10, 2019.

108. MOVED Ravi Parmar/Wendy Hobbs

That the Board of Education for School District 62 submit an application to provide a presentation at the 2020 BC Budget Consultation, Public Hearing on June 10, 2019 in Colwood.

CARRIED

**11. ADMINISTRATION**

11.1 Superintendent's Report – Scott Stinson

Scott provided a report electronically to the Board on meetings and events over the last month.

**12. PERSONNEL**

No personnel matters were discussed.

**13. UPCOMING EVENTS**

13.1 2019 List of Year-end Celebrations

The list of year-end celebrations was distributed to the Board.

**14. FUTURE ITEMS**

No future items were presented.

**15. QUESTION PERIOD**

Members of the public posed questions to the Board.

**16. ADJOURNMENT**

109. MOVED Wendy Hobbs/Margot Swinburnson

That the Board of Education extend the Board meeting until 11:15 p.m.

CARRIED

The meeting was adjourned at 11:05 p.m.

Certified Correct:

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Chairperson of the Board

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Secretary-Treasurer